



Faculty Document 2007-12

Department of Geology & Geophysics Procedure for receiving and addressing student complaints about TAs.

Complaints or concerns of students regarding their Teaching Assistant should first be directed toward the course Instructor. The Instructor will meet with the TA and, if deemed appropriate, with both the TA and the student together, in an effort to resolve the problem. If the student or the Instructor feel that the problem warrants further intervention, a meeting with the Dept. Chair will be arranged.

The current Chair of the Dept. is Professor Jean Bahr, 225 Weeks Hall, email: jmbahr@geology.wisc.edu.

Faculty are encouraged to make this policy clear in the syllabi for courses where TAs are involved.

Department of Geology and Geophysics

Lewis G. Weeks Hall for Geological Sciences 1215 W. Dayton Street Madison, Wisconsin 53706-1692
(608) 262-8960 Fax: (608) 262-0693 E-mail: geodept@geology.wisc.edu <http://www.geology.wisc.edu>